

CITY OF MAYWOOD OVERNIGHT PARKING APPLICATION

Mail to: City of Maywood c/o Parking Permit Fulfillment Center

P.O. Box 11370, Sana Ana, CA 92711

DO NOT MAIL IN CASH – Check or Money Order ONLY

For Information call: 855-544-9372

VERIFIED INFORMATION: _____

NEW RENEW

PERMIT NO.:

APPLICANT INFORMATION

TYPE OF PERMIT: NEW ANNUAL RENEWAL CHANGE OF ADDRESS

NAME(PRINT): _____

ADDRESS: _____ APT.: _____ CITY: _____ ZIP: _____

HOME PHONE: () _____ WORK/CELL PHONE: () _____

TYPE OF RESIDENCE: HOUSE APARTMENT ROOM RENTAL

VEHICLE(S) TO RECEIVE PERMIT (MAXIMUM 3 PER ADDRESS)

LICENSE PLATE	YEAR	MAKE	MODEL	REGISTERED AT ABOVE ADDRESS
				<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO

PROOF OF RESIDENCY IS REQUIRED. PERMITTEE WILL NEED TO PRESENT THE FOLLOWING THREE ITEMS WHEN APPLICATION IS SUBMITTED:

1. A VALID DRIVER LICENSE (MUST MATCH ADDRESS ON APPLICATION)
2. A CURRENT UTILITY BILL.
3. CURRENT VEHICLE REGISTRATION (MUST BE REGISTERED TO ADDRESS ON APPLICATION.)

REASON FOR APPLYING FOR OVERNIGHT PARKING PERMIT

OVERNIGHT PARKING PERMITS SHALL BE CONSIDERED ON BASIS OF NEED AND NOT ISSUED SOLELY FOR CONVINIENCE.

REASON(S): I LIVE IN AN APARTMENT/DUPLEX AND NOT ENOUGH PARKING SPACES PROVIDED.
 NOT ENOUGH SPACE ALONG DRIVEWAY. RENT A ROOM AND NO PARKING SPACE PROVIDED.

OTHER: _____

FEEES

NEW ANNUAL PERMIT: NON REFUNDABLE \$25.80 (APPLICATION FEE). PERMIT (IF APPROVED): \$10.00

ADDING NEW VEHICLE TO APPLICATION: \$25.80 ANNUAL RENEWAL: \$10.00 CHANGE OF VEHICLE: \$10.00

NOTE: ANNUAL OVERNIGHT PERMITS AND TEMPORARY OVERNIGHT PERMITS ARE NON-TRANSFERABLE

COMPLIANCE WITH LAWS

ISSUANCE OF A PERMIT ONLY PROVIDES THE HOLDER WITH THE PRIVILEGE OF PARKING ON THE STREET OVERNIGHT AND DOES NOT EXEMPT THE HOLDER OF THE MOTOR VEHICLE FROM THE CITY'S ENFORCEMENT OF ALL OTHER PARKING, TRAFFIC, AND SAFETY LAWS AND REQUIREMENTS OF THE STATE OF CALIFORNIA AND THE CITY OF MAYWOOD.

I UNDERSTAND THAT THE PARKING PERMIT STICKER MUST BE APPLIED JUST ABOVE THE VIN NUMBER INSIDE THE GLASS WINDOW, AND THAT IT IS NOT TRANSFERABLE TO ANY OTHER VEHICLE. I UNDERSTAND THAT I AM LIABLE FOR ANY CITATION RECEIVED AS A RESULT OF FAILURE TO COMPLY WITH ANY OF THE ABOVE CONDITIONS, AND THAT NO FEE IS REFUNDABLE. I AM A RESIDENT AT THE ABOVE ADDRESS AND ANY FALSIFICATION OF ANY INFORMATION PROVIDED HEREIN WILL RESULT IN REVOCATION OF MY OVERNIGHT PERMIT(S).

SIGNATURE: _____ DATE: _____

OFFICE USE ONLY

INSPECTION DATE : _____ OFFICER: _____

INSPECTION RESULT: APPROVED DENIED

COMMENTS : _____

CITATIONS: YES NO

VEHICLE NO.: _____

**ATTENTION PERMIT APPLICANT
IMPORTANT – PLEASE READ**

PERMIT REQUIRED

PURSUANT TO CITY OF MAYWOOD MUNICIPAL CODE (MMC) SECTION 4-3.101, NO PERSON SHALL STOP, STAND OR PARK A VEHICLE ON ANY PUBLIC STREET BETWEEN THE HOURS OF 2:00 A.M. AND 6:00 A.M. OF ANY DAY WITHOUT DISPLAYING A VALID OVERNIGHT PARKING PERMIT.

MAXIMUM NUMBER

NO MORE THAN 3 OVERNIGHT PARKING PERMITS WILL BE ISSUED PER ADDRESS AT ANY TIME.

- TO REMOVE A VEHICLE FOR ANOTHER VEHICLE TO YOUR ORIGINAL APPLICATION, THE PERMITTEE WHOSE NAME IS ON THE ORIGINAL APPLICATION MUST COME IN PERSON TO CITY HALL TO MAKE ANY CHANGES.

PERMIT INSTRUCTIONS

- EACH PARKING PERMIT IS PER ONE VEHICLE AND REGISTERED OWNER OF SAID VEHICLE.
- ALL PARKING PERMIT STICKERS ARE NON-TRANSFERABLE AND EXPIRE AT MIDNIGHT, ON THE FIRST OF SEPTEMBER.
- PARKING PERMIT STICKERS ARE THE PROPERTY OF THE CITY OF MAYWOOD AND CAN BE REVOKED AT ANYTIME.

TEMPORARY OVERNIGHT PARKING PERMITS

YOU CAN OBTAIN A TEMPORARY OVERNIGHT PERMIT BY PROVIDING CURRENT VEHICLE REGISTRATION. TEMPORARY PERMITS ARE VALID FOR TWO WEEKS AND MAXIMUM OF TWO TEMPORARY PERMITS ARE PERMITTED PER YEAR.

VEHICLES ELIGIBLE FOR PERMIT

ONLY ON-ROAD VEHICLES IN OPERATING CONDITION WITH CURRENT VALID REGISTRATION ARE ELIGIBLE FOR OVERNIGHT PARKING PERMITS. VEHICLES MUST BE REGISTERED TO A PERSON LIVING AT THE ADDRESS LISTED ON THE PERMIT APPLICATION.

VEHICLES NOT ELIGIBLE FOR OVERNIGHT PARKING PERMIT

- VEHICLES WITHOUT A CURRENT VALID REGISTRATION • VEHICLES WITH OUTSTANDING UNPAID PARKING CITATIONS • VEHICLES THAT ARE INOPERATIVE
- VEHICLES THAT ARE CONSIDERED OVERSIZED, VEHICLES EXCEEDING 8 FEET IN HEIGHT, 6 FEET IN WIDTH OR 20 FEET IN LENGTH , ANY VEHICLE WITH A GROSS VEHICLE WEIGHT OVER 6,000 POUNDS, RECREATIONAL VEHICLES, BOATS, AND TRAILERS
- VEHICLES THAT ARE NOT REGISTERED TO THE ADDRESS LISTED ON THE PERMIT APPLICATION, AND/OR NOT REGISTERED TO A PERSON LIVING AT THE ADDRESS LISTED ON THE PERMIT APPLICATION
- VEHICLES THAT ARE USED FOR COMMERCIAL, BUSINESS PURPOSES AND WITH OFF-ROAD REGISTRATION

COMPANY VEHICLE

IF YOU HAVE A COMPANY VEHICLE THAT YOU TAKE HOME AT NIGHT, IN ADDITION TO THE VEHICLE REGISTRATION, YOU WILL NEED TO PROVIDE A LETTER FROM YOUR SUPERVISOR ON YOUR COMPANY'S LETTERHEAD INDICATING THAT THE VEHICLE HAS BEEN ISSUED TO YOU AND THAT YOU ARE AUTHORIZED TO TAKE THE VEHICLE HOME AT NIGHT AND PARK IT AT YOUR RESIDENCE. THE LETTER MUST INCLUDE THE ADDRESS OF YOUR RESIDENCE. **ALL NON ELIGIBLE VEHICLE STIPULATIONS LISTED ABOVE APPLY TO COMPANY VEHICLE.**

PERMIT DENIAL

UPON AN ONSITE INSPECTION OF THE PREMESIS AN APPLICATION FOR AN OVERNIGHT PARKING PERMIT MAY BE DENIED FOR ANY ONE OF THE FOLLOWING REASONS:

1. THE VEHICLE IS NOT ELIGIBLE FOR AN OVERNIGHT PERMIT.
2. THE NUMBER OF PARKING SPACES AT THE RESIDENCE IS EQUAL TO OR MORE THAN THE NUMBER OF VEHICLES AT THE RESIDENCE.
3. VEHICLES ARE PARKED AT THE RESIDENCE THAT ARE NOT REGISTERED TO THE RESIDENCE OR TO A PERSON LIVING AT THE RESIDENCE.
4. ONE OR MORE PARKING SPACES AT RESIDENCE IS USED FOR STORAGE OF ITEMS, OR IS USED FOR THE PARKING OR STORAGE OF AN INOPERABLE MOTOR VEHICLE.
5. ONE OR MORE PARKING SPACES AT THE RESIDENCE HAS BEEN UNLAWFULLY CONVERTED TO LIVING SPACE OR ANOTHER NON-PERMITTED USE.
6. PROPERTY MAINTENANCE VIOLATIONS.

CHANGE OF ADDRESS

PERMITEE MUST REAPPLY AND PAY THE APPLICATION FEE OF \$25.80. THE CHANGE OF ADDRESS WILL REQUIRE AN INSPECTION OF THE NEW PREMESIS.

TRANSFER AND REPLACEMENT

- THE FEE TO TRANSFER AN ANNUAL OVERNIGHT PARKING PERMIT TO ANOTHER VEHICLE SHALL BE \$10.00.
- TO TRANSFER OVERNIGHT PARKING PERMIT TO ANOTHER VEHICLE, PERMITEE MUST RETURN THE CURRENT PERMIT STICKER AND PROVIDE PROOF THAT VEHICLE IS NO LONGER IN PERMITEE'S POSSESSION. IF THE STICKER IS NOT PRESENTED THEN YOU WILL BE REQUIRED TO SUBMIT A NEW APPLICATION WITH NEW PERMIT FEES

DISABLE PLACARDS AND RESTRICTED PARKING

VEHICLES DISPLAYING A CURRENT DISABLE PLACARD ARE EXEMPT FROM OVERNIGHT PARKING RESTRICTIONS. NO OVERNIGHT PARKING (2AM TO 6AM) IS ALLOWED ALONG ATLANTIC BLVD AND SLAUSON AVE

DISPLAY OF PERMIT

OVERNIGHT PARKING PERMITS AND TEMPORARY PERMITS MUST BE AFFIXED TO THE VEHICLE WITH ITS OWN ADHESIVE (*DO NOT AFFIX PERMIT WITH TAPE OR ANY OTHER MATERIALS*). THE PERMIT MUST BE DISPLAYED AND VISIBLE ON THE FRONT LOWER LEFT (DRIVER'S SIDE) CORNER OF THE WINDSHIELD JUST ABOVE THE VIN NUMBER. IF NOT DISPLAYED CORRECTLY, THE PERMIT WILL BE CONSIDERED INVALID AND CITATION WILL BE ISSUED.



**PLACE PERMIT HERE
(REMOVE EXPIRED PERMIT FIRST)**